



*Vision: Transforming lives through learning.*

**DEC CHARGE:** The District Executive Council (DEC) serves in an advisory capacity to the Chancellor. DEC advises the Chancellor on District policy development and governance issues, and on matters referred to the council by the colleges, District Services, and/or college/District standing councils or committees. DEC reviews and recommends items for the Governing Board meeting dockets.

***DISTRICT EXECUTIVE COUNCIL***

**MEETING NOTES**

Monday, February 7, 2022, 1:00-2:00 PM

Via Zoom

<b>Chair:</b> Chancellor	Lynn Neault	<input checked="" type="checkbox"/>	Confidential Admin Rep.	Jessica Robinson	<input checked="" type="checkbox"/>
VC Business Services	Sahar Abushaban	<input checked="" type="checkbox"/>	Confidential Employees Rep.	Cheryl Detwiler	<input checked="" type="checkbox"/>
Int VC Human Resources	Aimee Gallagher	<input checked="" type="checkbox"/>	Academic Senate Pres.-CC	Manuel Mancillas-Gomez	<input checked="" type="checkbox"/>
VC Student & Inst Success	<i>Vacant</i>		Academic Senate Pres.-GC	Pearl Lopez	<input checked="" type="checkbox"/>
President-GC	Denise Whisenhunt	<input checked="" type="checkbox"/>	Classified Senate Pres.-CC	Katie Cabral	<input checked="" type="checkbox"/>
President-CC	Julianna Barnes	<input checked="" type="checkbox"/>	Classified Senate Pres.-GC	Michele Martens	<input checked="" type="checkbox"/>
ASGCC President	Tristin Beery	<input type="checkbox"/>	<b>Guests:</b>		
ASGC President	Benjamin Blevins (for Aundrea Kaiser)	<input checked="" type="checkbox"/>	Presenters for Item B	Moriah Gonzalez-Meeks & Taneisha Hellon (Item B)	<input checked="" type="checkbox"/>
AFT Representative	Jim Mahler	<input checked="" type="checkbox"/>	Director, Public Info	Michele Clock	<input checked="" type="checkbox"/>
CSEA Representative	Kathleen Flynn	<input checked="" type="checkbox"/>	<b>Recorder:</b>		
Admin Association Rep.	Nicole Conklin (for Wayne Branker)	<input checked="" type="checkbox"/>	Executive Assistant	Mike Williamson	<input checked="" type="checkbox"/>

Discussion items	Action/Follow-Up
A. Tuesday, February 15, 2022, Governing Board Regular Meeting Draft Docket	<p>Chancellor reviewed Items 1.1-8.1; Sahar S. reviewed Items 9.1-12.8; Aimee G. reviewed items 13.1-15.2. The review of the docket included the following highlights:</p> <p><i>Items 9.1-9.3</i></p> <ul style="list-style-type: none"> <li>• All audits resulted in unmodified opinions, the best possible outcome.</li> <li>• The auditors recommended the District evaluate student financial aid compliance and accounting as we transition from SAM to Colleague.</li> <li>• The auditors applauded the District for taking extra steps in the Prop. V review to include a performance audit.</li> <li>• The auditors were impressed with our CBOC and their commitment to the oversight of the bond program.</li> </ul> <p><i>Item 11.4</i></p> <ul style="list-style-type: none"> <li>• Reviewed the seven calculations the District can use to determine the non-resident tuition fee.</li> <li>• GCCCD is planning to set the 2022-2023 non-resident tuition fee at \$327.</li> </ul>

Discussion items	Action/Follow-Up
	<ul style="list-style-type: none"> <li>Jim M. inquired regarding efforts to make the non-resident tuition fee consistent SDICCCA-wide. Chancellor will continue to pursue this goal with SDICCCA.</li> </ul>
<p>B. Diversity in Hiring Project Update (Moriah Gonzalez-Meeks &amp; Taneisha Hellon)</p> <ul style="list-style-type: none"> <li><a href="#">PE2</a> – Hiring Adjunct Faculty</li> <li><a href="#">PE9</a> – Hiring Full-Time/Tenure-track Faculty</li> <li><a href="#">PE12</a> – Hiring Classified Personnel (Non-Management)</li> </ul>	<p>Using a <a href="#">presentation</a>, Taneisha and Moriah discussed the Diversity in Hiring Project, including the following topics:</p> <ul style="list-style-type: none"> <li>Purpose of the project</li> <li>Scope of work</li> <li>Equity in Employment Task Force charge</li> <li>Equity in Employment Task Force composition</li> <li>Guiding principles/strategies</li> <li>Consultation timeline</li> <li>Current Areas of Focus</li> </ul> <p>The discussion following the presentation included the following highlights:</p> <ul style="list-style-type: none"> <li>Jim M. suggested implementing permanent hiring committee representatives, representing diverse backgrounds, since it can be a challenge for some departments to diversify their hiring committees. He would like to see diverse committee members brought in where departments/colleges do not have enough diversity to pull from to form a diverse committee.</li> <li>Julie B. noted that the composition of committees is reviewed and then further diversified when necessary. The entire “ecosystem” of the hiring process should be involved to ensure diversity and equity.</li> <li>Denise W. noted the work being done by the Diversity in Hiring Project will be far-reaching into other areas.</li> <li>Chancellor noted that we are approaching spring as a pilot of the new process, and will make adjustments as needed.</li> </ul>
<p>C. Board Policies and Administrative Procedures</p> <p><b>FIRST READS:</b></p> <ul style="list-style-type: none"> <li><a href="#">BP/AP</a> 6400 Financial Audits       <ul style="list-style-type: none"> <li>Review requested by Business Services</li> <li>Changes to last paragraph of AP</li> <li>No changes to BP</li> </ul> </li> </ul>	<p>BP 6400 – Approved to move forward to the Board.</p>

Discussion items	Action/Follow-Up
<p><b>SECOND READS:</b></p> <ul style="list-style-type: none"><li>• <a href="#">BP/AP</a> 4020 Program, Curriculum, and Course Development<ul style="list-style-type: none"><li>○ First read at DEC on 1/10/22</li><li>○ Reviewed at SISC on 11/29/21</li><li>○ CCLC-recommended changes to highlight DEI issues</li><li>○ Additional “Credit Hour” explanation and assessment</li><li>○ Significant additions to both the BP and AP</li></ul></li></ul> <p><b>SECOND READS: None</b></p>	<p>BP 4020 – Katie C. suggested changing the redlined DEI language from “...persons with low socioeconomic status...” to “...persons from historically marginalized groups...” With that change, approved to move forward to the Board. The same DEI language change will also be made in the AP. Note that the original language was the CCLC-recommended phraseology.</p>
<p>D. Next Meeting</p>	<p>Monday, February 28, 2022, 1:00-2:00 PM Via Zoom</p>